



## **BOARD OF DIRECTORS (Volunteer)**

The Canadian Association of Psoriasis Patients is seeking a dedicated volunteer with an interest in supporting people impacted by psoriasis to join our national Board of Directors. We are particularly interested in recruiting members to our board who have a background in accounting, finance, or fundraising.

### **About Us**

The Canadian Association of Psoriasis Patients (CAPP) is a national not-for-profit patient organization that educates, supports, and advocates on behalf of people impacted by psoriasis and psoriatic arthritis across Canada. We work in partnership with the Canadian Skin Patient Alliance to improve the quality of life for all Canadian psoriasis patients.

### **Board of Directors – Duties**

The Board of Directors is responsible for the overall governance and strategic direction of the Canadian Association of Psoriasis Patients (CAPP). This is an unpaid volunteer position. Organization staff are responsible for all operations of the organization. The Directors are asked to sign a volunteer agreement, confidentiality agreement and conflict of interest form once appointed to the Board.

Responsibilities of the Directors include:

- **Fiduciary duty:** This includes financial stewardship of resources including ensuring availability of and overseeing allocation of financial resources; ensuring that appropriate financial policies are in place for CAPP; approves the annual budget and monitors regularly.
- **Strategic Direction:** This includes the formulation and adoption of CAPP's mission, vision and values; the development and adoption of a strategic plan that is consistent with the mission and values to achieve the vision; and the oversight of the operations for consistency with the strategic plan.
- **Risk identification and oversight:** Risk management is included in the project planning of the organization.
- **Oversight of the operations of the organization:** This includes providing input into the performance management of the Executive Director as well as oversight of CAPP specific projects.
- **Communication and promotion:** Directors help promote the mission and vision of the organization and advocate for CAPP.
- **Governance:** The Board of Directors will ensure the quality of its own governance, ensuring compliance with legal requirements as outlined in the Canadian Not-for-Profit Corporations Act and will periodically review its policies and structure.

## Qualifications

- A Director must be 18 years of age or older
- Be impacted by psoriasis and/or psoriatic arthritis, whether as a patient or caregiver / family member
- Committed to serving the needs of people impacted by psoriatic disease and their families
- Ability to communicate in English
- Additional assets include:
  - Experience in fundraising
  - Knowledge of the health care system in Canada and awareness of the health policy environment
  - Ability to communicate in French or languages other than English.

CAPP aims to reflect the communities that we serve so we welcome candidates with varied backgrounds and experiences to apply. All qualified applicants will receive consideration without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, or age.

## Time and Commitment

A Director is expected to commit to the meeting times (scheduled in advance) as much as possible as well as to any other project commitment he/she volunteers to take on. Directors shall be elected for a term of two years that is renewable for a maximum of three terms, six years in total.

## To Apply

Please email the Executive Director at [executivedirector@canadianskin.ca](mailto:executivedirector@canadianskin.ca) by Sunday, November 14, 2021. Provide your résumé and tell us about your experience with and/or interest in our organization and the skills and knowledge are you willing to bring to our board. Please include your contact information with email address (preferred) and/or phone number where you can be reached.